

GAVILAN COLLEGE CURRICULUM MEETING

Monday, May 9, 2011

3:00 – 4:30 p.m., BU 119

MINUTES

In attendance: K. Bedell, S. Carr, S. Dodd, B. Donovan, L. Flores, E. Luna, J. Maringer, M. McKenna, J. Olivas, G. Ramirez, K. Rose, A. Rosette, R. Sharboneau, C. Starr, D. Van Tassel. D. Stone (recording).

I. Call to Order

The meeting was called to order at 3:05 pm by Susan Dodd , who welcomed everyone to the last curriculum meeting of the semester.

II. Agenda Adjustments

Typo on the agenda , but included on the summary under Modifications to Existing Courses - Form C - ENGL 1C, ENGL 2C, and ENGL 2F will be added as items to this section of the agenda.

III. Approval of Consent Agenda

A. Minutes of April 25, 2011

B. Inactivate courses: PSYC 30 and PSYC 41

MSC (G. Ramirez/J. Maringer). Vote: unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

a. JFT 9C Fire Instructor 1C

Assists and prepares students to become instructors; content includes identifying elements of a course outline, developing lesson plans, and creating audiovisual training aids.

MSC (K. Bedell/G. Ramirez). Vote: unanimous.

b. KIN 15 Sport and Society

Course came about from student interest; our department has two new hires, and both of whom have an emphasis in this area. The course is modeled after, and taught at Fullerton College; and meets their multicultural diversity requirement.

MSC (J. Maringer/M. McKenna). Vote: unanimous.

2. MODIFICATIONS TO EXISTING COURSES – FORM C

a. AH 16 Intravenous Therapy/Blood Withdrawal

Increase content through all four semesters. Change hours and units, change description, update content.

MSC (M. McKenna/J. Maringer). Vote: unanimous.

b. CGD 2 2D/3D Technical Computer Graphics I

Change description, update textbook and SLOs.

c. CGD 4 2D/3D Technical Computer Graphics II

Update textbook and SLOs.

Committee agreed to vote on items b and c together.

- MSC (K. Bedell/A. Rosette). Vote: unanimous.**
- d. CGD 30 Introduction to Environmental Design
Change description, update textbook and SLOs.
- MSC (R. Sharboneau/K. Bedell). Vote: unanimous.**
- e. JFT 1B Fire Command 1B
General update; update student learning outcomes, content and methods of evaluation. Course is taught through simulation.
- MSC (M. McKenna/K. Bedell). Vote: unanimous.**
- f. JFT 9A Fire Instructor 1A
Change grading method to pass/no pass. General update; update SLOs, content and methods of evaluation; align with State Fire Marshall updates.
- g. JFT 9B Fire Instructor 1B
General update; update textbook, update SLOs, content and methods of evaluation; align with State Fire Marshall updates.
Committee agreed to vote on items f and g together.
- MSC (K. Bedell/A. Rosette). Vote: unanimous.**
- h. JFT 203 I-400 Advanced Incident Command System
Change hours, change description, update content; general update. This course is designed for Chief Officers. Consists of four modules developed by the National Wildfire Coordinating Group to meet the needs of command officers
- MSC (K. Bedell/A. Rosette). Vote: unanimous.**
- i. JFT 206 Auto Extrication
Change hours, change description, update content; general update. Reviews legal means for accessing vehicles - equipment used at accident sites to free trapped occupants.
- MSC (M. McKenna/K. Bedell). Vote: unanimous.**
- j. JLE 112 Sexual Assault
Change units, hours, update content; general update.
- MSC (J. Maringer/K. Bedell). Vote: unanimous.**
- k. JLE 136 Firearms Instructor Training
Change hours, update content; general update. Reviews lesson plans, outlines, range activities and firearms.
- MSC (K. Bedell/M. McKenna). Vote: unanimous.**
- l. JLE 141 Investigation Core Course
Change title, units, hours; change description, update content; general update.
- MSC (G. Ramirez/M. McKenna). Vote: unanimous.**
- m. JLE 158 Canine Update
Change units, hours, update content, general update.
- MSC (J. Maringer/K. Bedell). Vote: unanimous.**
- n. JLE 178 Probation Officer Core
Change hours, update content, general update.
- MSC (G. Ramirez/K. Bedell). Vote: unanimous.**
- o. SOC 21 Marriage and Family
C-ID corrections to course description and content; change description.
- MSC (R. Sharboneau/J. Maringer). Vote: unanimous.**
- p. ENGL 1C Critical Reasoning and Writing
MSC (J. Maringer/G. Ramirez). Vote: unanimous

q. ENGL 2C Introduction to Film and Fiction
MSC (K. Bedell/J. Maringer). Vote: unanimous

r. ENGL 2F Children's Literature
MSC (K. Bedell/J. Maringer). Vote: unanimous

3. NON SUBSTANTIAL CHANGE TO EXISTING PROGRAM – FORM CCC-511

- a. Computer Graphics and Design Program
Update PLOs, change program description.
MSC (J. Maringer/R. Sharboneau). Vote: unanimous.
- b. CGD: Advanced Technical Computer Graphics Option
- c. CGD: Technical Desktop Publishing and Graphics Option
Remove *Photoshop CS5, Illustrator CS5, Dreamweaver CS5, Flash CS5* from the catalog description - eliminating need to change this with each new catalog printing.
- d. CGD: Environmental Design Option
Update PLOs for each option, change catalog description
Committee agreed to vote on items b, c, and d together.
MSC (M. McKenna/K. Bedell). Vote: unanimous.
- e. CSIS: Business Computer Applications AS Degree
Inactivate CSIS: Business Computer Applications AS degree. This degree will be listed under Business.
- f. CSIS: Business Computer Applications Certificate of Achievement
Inactivate CSIS: Business Computer Applications Certificate of Achievement – This Certificate is already listed under Business.
Committee agreed to vote on items e and f together.
MSC (J. Maringer/K. Bedell). Vote: unanimous.
- g. Cosmetology
Update PLOs. Remove the phrases “*Be able to*” and “*Will be able to*” from the PLOs. Correct spelling typo.
- h. Esthetician
Update PLOs. Remove the phrases “*Be able to*” and “*Will be able to*” from the PLOs.
Committee agreed to vote on items g and h together.
MSC (K. Bedell/R. Sharboneau). Vote: unanimous.
- i. Foster Care/Family Day Care
Program will be removed from existing catalog and revised as a low unit (12-unit) certificate.
MSC (K. Bedell/J. Maringer). Vote: unanimous.
- j. Kinesiology: Education Option
The Fundamentals courses were removed, and each option is now more specific to its emphasis. This will be better for our students. Many thanks to the counseling department for their help.
- k. Kinesiology: Sports Management Option
- l. Kinesiology: Sports Medicine Option
Committee agreed to vote on items j, k, and l together.
MSC (R. Sharboneau/K. Bedell). Vote: unanimous.
- m. Spanish Non-Native Speakers Option 3
Change units for Independent Study from “1 – 2” to “3 units minimum”.

Increase to Independent Study units add breadth and depth - students should be very advanced to enroll in these courses. Concerns were raised on SPAN 12A and SPAN 12B: these emphasize more of the grammar, reading and speaking of the language.

n. Spanish Native Speakers Option 4

Modify electives. Students need to be informed about Independent Study and its requirements.

Committee agreed to vote on items m and n together.

MSC (R. Sharboneau/A. Rosette). Vote: unanimous.

V. Information-Discussion-and/or-Action

A. Cultural Diversity Requirement – Action

(Per the Curriculum Committee Bylaws, the voting members include the Department Representatives, Vice President of Instruction, Dean of Liberal Arts, Dean of Career Technical Education, and the Articulation Officer.)

The motion: Reduce the Multicultural Diversity requirement from 6 units to 3 units.

Our General Education AA is unit-intensive. We need to look at this degree while doing our Program Review and Program Outcome work. The summer sub-committee will be looking at defining the criteria by which a course may be identified as meeting the multicultural diversity requirement. The vote, and any additional information will be reported to Academic Senate.

MSC (R. Sharboneau/K. Bedell). Vote: approved, with 9 votes for, 3 opposed, no abstaining.

B. [Curriculum Committee Meeting Schedule – Fall 2011](#)

Posted on website.

C. [SB 1440 Update](#)

Communication Studies AA-T has been approved by the Chancellor's Office. Many thanks to Bonnie and Jesse for their work on this. The Administration of Justice AA-T will be going forward to the Board on May 10, 2011, then to the Chancellor's Office for approval. Kathleen offered her congratulations to both departments and the committee for the great work that took place to accomplish these degrees this spring. Congratulations also to the Kinesiology department - their degree is poised to go forward in the fall. Jesse has submitted 21 or 22 C-ID courses, and 9-10 have been approved so far.

VI. Adjournment

At 4:00 pm by consensus.

Distribution:

S. Au-Yeung, K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, H. Jukl, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, M. McKenna, J. Olivas, J. Pruitt, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, C. Starr, D. Stone, ASB.